

Sample Chart of Accounts

Assets

Office Equipment
Computer Equipment
Buildings
Machinery
Goodwill
Bank Account
Petty Cash
Accounts Receivable
Stock

Liabilities

Credit Card
Accounts Payable
Income Tax Payable
Payroll Taxes
Bank Loan
Overdraft

Equity

Capital
Drawings
Current Year Earnings
Retained Earnings

Income

Sales
Other Income

Expenses

Marketing/Advertising
Bank Fees
Software Expense
Depreciation
Entertainment
Insurance
Office Expenses

Wages Expense
Payroll Tax Expense
Professional/Legal Fees
Rent
Subscriptions
Travel
Utilities
Vehicle Expenses